

SCRUTINY BOARD (ENVIRONMENT AND NEIGHBOURHOODS)

**Meeting to be held in Civic Hall, Leeds on
Monday, 14th December, 2009 at 10.00 am**

**A pre-meeting will take place for ALL Members of the Board
in a Committee Room at 9.30 am**

MEMBERSHIP

Councillors

- B Anderson (Chair) - Adel and
Wharfedale;
- A Blackburn - Farnley and Wortley;
- A Castle - Harewood;
- R Downes - Otley and Yeadon;
- J Dowson - Chapel Allerton;
- D Hollingsworth - Burmantofts and
Richmond Hill;
- K Hussain - Hyde Park and
Woodhouse;
- G Hyde - Killingbeck and
Seacroft;
- J Jarosz - Pudsey;
- J Marjoram - Calverley and
Farsley;
- L Mulherin - Ardsley and Robin
Hood;
- M Rafique - Chapel Allerton;

Please note: Certain or all items on this agenda may be recorded on tape

**Agenda compiled by:
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A G E N D A

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1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 9TH NOVEMBER 2009</p> <p>To confirm as a correct record the minutes of the meeting held on 9th November 2009.</p>	1 - 8
7			<p>EXECUTIVE BOARD MINUTES</p> <p>To note the minutes of the Executive Board meeting held on 4th November 2009.</p>	9 - 16
8			<p>PERFORMANCE REPORT 2009/10 QUARTER 2</p> <p>To consider a report from the Head of Policy and Performance presenting an overview of performance against the priority outcomes relevant to the Scrutiny Board's portfolio and an analysis of performance indicator results at the end of Quarter 2.</p>	17 - 54

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9			<p>WORKLESSNESS REVIEW - UPDATE</p> <p>To consider a report from the Head of Scrutiny and Member Development presenting an update on the Scrutiny review into Worklessness, which is being conducted by a working group of the Board.</p> <p>(Appendix 1 – to follow)</p>	55 - 78
10			<p>RECOMMENDATION TRACKING</p> <p>To consider a report from the Head of Scrutiny and Member Development presenting a quarterly recommendation tracking report.</p>	79 - 90
11			<p>PROCUREMENT OF THE GROUNDS MAINTENANCE CONTRACT FOR 2011 - DRAFT INTERIM STATEMENT</p> <p>To consider and agree a draft interim Statement of the Board in relation to the procurement of the Grounds Maintenance Contract for 2011.</p> <p>(Draft interim Statement - to follow)</p>	91 - 92
12			<p>WORK PROGRAMME</p> <p>To receive a report from the Head of Scrutiny and Member Development on the Board's current work programme.</p>	93 - 110
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>Monday, 11th January 2010 at 10.00 a.m. (Pre-meeting at 9.30 a.m.)</p>	